

**Allegan District Library
Board of Trustees Meeting
August 15, 2023**

Call to Order: The regular monthly board meeting was called to order by Trustee Buese at 6:01 PM.

Trustees present: Sue Buese, President
Judi McCall, Vice President
Peter Savage, Treasurer
MartyRose McLeod, Secretary
Carol Doeringer, Trustee
Jen Conrad, Trustee
Michael Kiella, Trustee (arrived at 6:26 PM)

Also present: Pam Armstrong, Director
Devin Erlandson, Assistant Director

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: None.

Motion: Trustee Doeringer moved to approve the agenda, Trustee Savage support. All in favor, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee McCall moved to accept the Consent Agenda, Trustee McLeod support. All in favor, passed.

Public Comment: None

Action on Committee Reports:

1. **Facilities Committee: Bulletin Board Policy** – Trustee Savage presented changes to the Bulletin Board Policy. After discussion, President Buese remanded the Meeting Room Policy to the Facilities Committee.

Motion: Trustee Savage moved to approve the Bulletin Board Policy, Trustee McLeod support. All in favor, passed.

2. **Facilities Committee: Circulation and Children's Desk** – Trustee McCall led the discussion regarding new circulation and children's desks. Trustees walked down to the main level to view the current desk layout.

Motion: Trustee McLeod moved to approve purchase of new children's and circulation desks with a budget limit of \$100,000. Trustee McCall support. All in favor, passed.

Action on bills to be paid:

Motion: Trustee Savage moved to pay the July bills and payroll in the amount of \$63,961.78, Trustee Conrad support. All in favor, passed.

Communications: None.

Old Business: None.

New Business: None.

Board Member comments:

Trustee McCall was impressed by the number of professional development opportunities staff were participating in. She also noted the high number of programs the library has had this summer and community participation despite street construction. President Buese asked about the timeline of the streetscape project, Director Armstrong updated the Trustees on the progress. Trustee McLeod noted the kindness and helpfulness of the Member Services Associates.

Adjournment: Trustee Savage moved to adjourn the meeting, Trustee McCall support. All in favor, adjourned at 6:35 PM.

Next regular board meeting is September 19, 2023

Devin Erlandson
Assistant Director